



GOVERNMENT POLYTECHNIC PANAJI

ALTINHO, PANAJI-GOA

STORES & PURCHASE SECTION

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TAN No. BLRG06032F



No.28/7/2017/SP/

Date: 05/04/2021

Tender fee: ₹ 500/-

TENDER ENQUIRY

Certified that I/We have gone through the terms and conditions of supply/works and also the tender conditions. I/We hereby agree to abide by the same. In token of acceptance as above.

Sealed quotations are invited by the Principal, Government Polytechnic Panaji, super scribed on the envelope as "**QUOTATION FOR SUPPLY, INSTALLATION & COMMISSIONING OF EQUIPMENTS FOR CIVIL ENGG. DEPT.**"

The sealed quotation along with EMD & Tender Fee shall reach this Office on or before 30/04/2021 up to 3.00 p.m.

The quotation is subject to Terms and conditions attached herewith. The Quotation will be opened at 3.30 p.m. on the scheduled due date mentioned above in the presence of those vendors who remain present at the time of opening.

Please find the following enclosed documents of the tender:

1. Terms & Conditions.
2. Certificate & Checklist.
3. Annexure (Description of items).

Yours faithfully,

(L.R. Fernandes)

Principal

Copy to:

- 1. The HOD, Civil Engg. Dept., GPP.
- 2. The Asst. Accounts Officer, GPP.
- 3. Office file.

Signature & Seal of tenderer

NB: The duly filled and signed Certificate & Checklist shall be submitted along with the quotation.



"Swachh Bharat, Swachh Goa" "स्वच्छ भारत स्वच्छ गोवा"
"Clean India Clean Goa" "स्वच्छ भारत नितक गोवा"

"Wear Mask, Maintain Physical Distancing,
Maintain Hand Hygiene"

TERMS AND CONDITIONS

Tender Notice No. :-

Due Date :-

(i) A) The Principal, Government Polytechnic Panaji, reserves the right to reject all or any of the tenders without assigning any reasons.

(ii) Irrespective of whether the tenders are rejected or accepted, the tenderer shall be entitled to submit tenders or otherwise only registered manufacturers and authorized dealers of the manufacturers who are also

CERTIFICATE

Certified that I/We have gone through the terms and conditions of supply/works and also the tender conditions. I/We hereby agree to abide by the same. In token of acceptance as above I/We affix the signature as below:-

(i) The tenderer shall be granted by the Government of Goa. Earnest Money Deposit (EMD) of 2% of the quoted rates of items shall be enclosed which will be forfeited if the tenderer fails to honour the supply order if and when placed.

(ii) If the tenderer declines, he/she will be permitted to be present at the time of opening of the tenders.

(iii) The E.M.D. is refundable in case of tenders which are acceptable the EMD shall be adjusted against the security deposit which shall be 5% of the order value.

(iv) The tenderer shall not be entitled to receive the EMD/SD if the same is not returned in time.

(v) The Earnest Money Deposit Date :- in the Government if the tenderer fails to honour the order placed and the EMD will be forfeited to the Government if the tenderer fails to execute the entire supply within the stipulated time.

(vi) The Earnest Money will be liable to be forfeited, if the tenderer withdraws or awards impairs or deteriorates the tender in any respect within the period of availability of his tender.

(vii) This office will take all the necessary steps within a reasonable time which is normally 30 days after opening of the tenders to settle the EMD/SD and fifteen days for Security Deposit after satisfactory and full execution of the order and on acceptance of the stores by the

CHECKLIST

Sr. no.	Submission compliance	Yes/No
1.	Quotation for the items mentioned in Annexure	
2.	Certificate	
3.	Brochures/product literature for the items quoted	
4.	GST registration document	
5.	Manufacturer Authorization letter	
6.	EMD Demand draft (2% of quoted amount)	
7.	Rs.500/- Demand draft as tender fee (non-refundable)	

Other forms other than the specified above shall not be accepted and tenders accompanied by such EMD shall be rejected.

(viii) All tenders received after the due date and/or time shall be rejected. Postal delay if any shall not be an excuse for the late receipt of the tenders.

(ix) All tenders/quotations shall be neatly typed, overwriting and corrections if any shall be authenticated by the tenderer. Incomplete or illegible tenders/quotations are liable to be rejected without assigning any reasons.

Signature & Seal of tenderer

(x) Where applicable following details shall be clearly and specifically indicated by the tenderer.

NB: The duly filled and signed Certificate & Checklist shall be submitted along with the quotation, without which the tender will not be considered.

(i) Taxes, License Duty, Custom Duty, etc. if any to be paid extra.

(ii) Freight, Forwarding, Insurance and Fianail charges, if any to be paid extra.

(iii) Taxes & duties.

(iv) Where the cost of the item is specified as exclusive of these statutory levies, unless

TERMS AND CONDITIONS

(Subject to legal jurisdiction of Goa)

Tender Conditions:-

1. A) The Principal, Government Polytechnic Panaji, reserves the right to reject all or any of the tenders without assigning any reasons.
- B) Irrespective of whether mention was made in the Notice inviting tenders or otherwise only registered manufacturers or the authorized dealers of the manufacturers who are also registered under the Goods & Service Tax Act, are eligible to submit tenders.
- C) These who are submitting tenders for the first time, shall invariably enclose documentary evidence in support of the status described at (B) above, failing which such tenders/quotations shall be rejected.
- D) Exempt where exemption is granted by the Government of Goa, Earnest Money Deposit (E.M.D.) of 2% of the quoted rates of items shall be enclosed which will be forfeited if the tenderer fails to honour the supply order if and when placed.
- E) If the tenderer desires, he/she will be permitted to be present at the time of opening of the tenders.
- F) The E.M.D. is refundable in case of unsuccessful tenderer & in case of tenders which are acceptable the EMD shall be adjusted against the security deposit which shall be 5% of the order value.
- G) The tenderer shall not be entitled to any interest/compensation in case EMD/SD the same is not returned in time.
- H) The Earnest Money Deposit will be forfeited to the Government if the tenderer fails to honour the order placed and the S.D. will be forfeited to the Government if the tenderer fails to execute the entire supply within the stipulated time.
- H a) The Earnest Money will be liable to be forfeited, if the tenderer withdraws or amends impairs derogates the tender in any respect within the period of availability of his tender.
- I) This office will take all the care to return within the reasonable time which is normally 30 days after opening of the tenders in case of EMD and fifteen days for Security Deposit after satisfactory and full execution of the order and on acceptance of the stores by the Principal, Government Polytechnic Panaji. However if the supplies are covered by warranty period the EMD/SD shall be retained till the warranty period is over.
- J) If the tenderer to claim the EMD/SD within the period of 3 months from the time limit specified above such EMD/SD will be deposited in to the Government treasury at the full risk of the supplier and the Principal shall not be responsible for delay if any to reclaim/return the same.
- K) Tenders submitted without the prescribed form and/or without tender cost amount so also the tenders posted in any other envelopes other than the prescribed envelopes shall be supplied along with tender forms.
- L) EMD/SD shall invariably be in the form of Demand Draft made in favour of the Principal, Government Polytechnic Panaji drawn on any nationalized bank. The EMD/SD in any other forms other than the specified above shall not be accepted and tenders accompanied by such EMD shall be rejected.
- M) All tenders received after the due date and/or time shall be rejected. Postal delay if any shall not an excuse for the late receipt of the tenders.
- N) All tenders/quotations shall be neatly typed; overwriting and corrections if any shall be authenticated by the tenderer. Incomplete or illegible tenders/quotations are liable to be rejected without assigning any reasons.
- O) Where applicable following details shall be clearly and specifically indicated by the tenderer.
 - (i) Disagreement, if any, with terms and conditions enclosed.
 - (ii) Non conformity, if any, of the stores with the specifications given in the tender notice/tender paper.
 - (iii) Taxes, Excise Duty, Custom Duty etc. if any to be paid extra.
 - (iv) Freight, forwarding, Insurance and Hamali charges, if any to be paid extra.
- P) Taxes & duties.
 - a) Where the cost of the item is specified as exclusive of these statutory levies, unless accepted in writing otherwise by the Principal, Government Polytechnic, before placing of the order, the said levies shall be payable only on production of the prescribed documents as below.
 - a. GST certificate prescribed by the Principal, Government Polytechnic Panaji.
 - b. Excise duty, Gate pass – I certificate prescribed by the Principal, Government Polytechnic Panaji.
 - c. Custom duty, certificate issued by the concerned custom office.
 - d. Freight & Insurance :

Where the cost is exclusive of freight and Insurance charges the tenderer shall invariably provide the documentary evidence for having actually paid such charges failing which the same shall be disallowed, however, where the rates or amount was not specified in the order it shall be consistent with current market rates.

- b) In case where clarity as at (O) above is not adhered to then the Principal, Government Polytechnic Panaji shall be entitled to and it shall be lawful to do so.....
 a. to accept for processing such tenders at the risk of the tenderer and/or .
 b. to reject the tender without assigning any reasons.
- c) Irrespective of whether specifically stated in the tender Notice or otherwise following tenders will be rejected.
 - a. Where the tenderer has not enclosed documentary evidence of being authorized manufacturer or the authorized dealer of the authorized manufacturer.
 - b. Where the tenderer demands advance payment or payment through bank against invoice or similar form of advance payment.
 - c. Where tender is not submitted in the prescribed tender paper.
 - d. Where tender cost is not enclosed.
 - e. Where the stores offered are not of standard quality make.
 - f. Where the tenderer has not enclosed any printed leaflets, catalogues etc. giving detailed specification of the products.

General Conditions:-

- A) Unless expressly provided in writing by the Principal, Government Polytechnic Panaji, the order placed shall be subject to the terms and conditions and the specifications given herein under and if any of the terms and conditions and/or specifications of the tenderer on whom order is placed is/or contrary or inconsistent with any of the terms and conditions of these terms and conditions, same shall be deemed to be and shall be treated as in applicable and of no effect.
- B) Any typographical/clerical error in relation to rates/units/quantity size etc. and/or contradicting/conflicting with the tender specifications and or the terms and conditions shall stand corrected to that effect without any written communication and the tenderer shall not be entitled to any claim what-so-ever, based on such typographical/clerical error.
- C) The tenderer shall sign with date on the certificate attached in token of acceptance of the terms and conditions without any reservations and affix the rubber seal or office stamp if available where rubber stamp is not available name of the person who has signed and the tenderer which he/she represents shall be clearly written in ink, quotations/tenders received without being duly signed and stamped are liable to be rejected without assigning any reasons. However, the Principal, Government Polytechnic, Panaji in the public interest may relax this condition.
- D) Each and every quotation/tender shall necessarily be accompanied by printed leaflets or catalogues giving complete details of the specifications of the stores. Tenders/quotations stating 'as per your specifications' or just repeating what is already in the tender paper MAY NOT be considered at all.

Validity of Rates :-

- A) The rates quoted should be valid for a period of 180 days from the date of opening of the tender.
- B) Rates quoted shall be generally exclusive of transport, loading and unloading charges, excise, taxes, etc. However these and other charges/taxes shall clearly be shown separately otherwise it will be deemed that rates quoted are inclusive of all charges/taxes.
- C) The rates shall approximately conform to the current market rates specified by Government/Government approved appropriate agencies where applicable. In case, if at any stage it is discovered that the rates quoted by the tenderer are/were not conforming to the then prevailing market rates, in such cases Principal, Government Polytechnic, except the actual cost of stores as per normal rates less whatever penalty levied by Principal, Government Polytechnic Panaji and for this purpose "Normal Rates" means the actual cost of the stores on par with market rates of similar stores exclusive of taxes, excise, transport, freight etc. plus reasonable profit margin acceptable as decided by the arbitrator, see clause no.9.

4. Execution of Order :-

- A) Acceptance of the order shall be conveyed by the tenderer by submitting a Security Deposit equivalent to 5% of the value of the order, within 15 days from the date of receiving order, in the form of Bank call Deposit Receipt/demand Draft drawn in favour of the Principal, Government Polytechnic, Panaji on any Nationalized Bank, failing which the order shall stand cancelled unless informed otherwise in writing by the Principal.

B) The Security Deposit will be refunded to the supplier after full execution of the order or on expiry of the period specified in the order and where the stores are under warranty, the S.D. shall be returned after expiry of such warranty period. If the supplier fails to honour the warrantee as agreed, the S.D. will be forfeited.

C) Entire order shall be executed within six weeks from the date of issue unless specified otherwise, in the order. However Principal, Government Polytechnic, Panaji reserves the right to grant the extension of the time limit, if in his opinion public interest does not suffer, Violation of this clause attracts provisions of clauses 5 (i) (ii) (iii) .

D) The stores shall be properly packed and dispatched insured if necessary with any Indian Government approved Insurance Company or its branch at a cost consistent with Government regulations and the cost of the consignment against loss, damages or breakage etc. upto destination by goods/Passengers Train/Road Transport on freight paid basis only.

E) It shall be primarily the responsibility of the tenderer to in-respect and satisfy that the stores to be supplied exactly conform to the specifications given in the order. In case of lapse on the part of the tenderer in this regard the Principal, Government Polytechnic Panaji reserves the right to reject the stores.

F) In case of rejection of the stores supplied by the tenderer on the grounds specified above at D & E. or if found defective or not conforming to specifications or any other grounds in accordance with the terms and conditions, it shall be the responsibility of the tenderer to make arrangement to collect back the stores.

G) If the tenderer so desires the rejected stores may be dispatched back to the tenderer provided.

- i) The tenderer gives undertaking in the prescribed from accepting full responsibility for losses/damages which may be caused during transit due to accidents or any other reasons.
- ii) The tenderer shall send on advance payment for packing, forwarding and transport charges by way of Demand Draft drawn in favour of the Principal Government Polytechnic, Panaji payable at Panaji on any Nationalised Bank.

5. The (delivery period stipulated) is essence of the contract. In case the tenderer fails to deliver the stores or any part thereof within the stipulated period of delivery or in case the stores are found not to be in accordance with the specifications, the Principal, Government Polytechnic, Panaji shall have the right to exercise his discretionary powers as under :-

- i) either to recover as liquidated damages a sum not exceeding half percent of the price of stores which the tenderer has failed to deliver as aforesaid per each week or part thereof during which the delivery of each stores may be in arrears but subject to a maximum limit of 5 % of the stipulated cost of the stores.
- ii) To purchase from elsewhere at the cost and risk of the tenderer the stores, so undelivered or stores of a similar description without canceling the order in respect of the consignment not yet delivered.
- iii) Or to cancel the entire/part of the order as deemed fit in the sole discretion.

6. Inspection/Acceptance of Stores :-

A) Inspection of the store shall invariably be done at the Polytechnic premises. The stores shall be deposited by the tenderer at his/her risk at the Polytechnic premises. In such cases acknowledgement will not be deemed as acceptance of the stores.

B) In case the stores are delivered in packed cases either personally or through transport agencies including Rail/Road agencies the acknowledgement given by the storekeeper shall be "On said to contain basis". In such cases the Principal, Government Polytechnic Panaji reserves the right to verify actual contents after opening and therefore, the responsibility for damaged/defective/shortages or the consequences of a similar nature shall be solely the responsibility of the tenderer. Therefore the tenderer may prefer to give open delivery by making suitable arrangements.

C) In cases where the stores are deposited in open container/open condition the acknowledgement of the Storekeeper shall be to the extent of physical quantity and in no case the Storekeeper shall be responsible as to the exact nature/identity/conformity of the stores with the specification mentioned in the order.

D) The Storekeeper/indenting Dept. of the Government Polytechnic, shall take maximum precaution for the safety of the stores in their custody. However in case of loss/losses caused to the stores deposited by the tenderer in the Polytechnic premises due to fire, natural calamities and due to any other reasons caused beyond the human control of the Principal, Government Polytechnic Panaji. The Government shall not be responsible to make good the losses/either in full/part or to pay any compensation of whatsoever nature in that regard.

E) It shall be the responsibility of the tenderer to arrange to deliver the stores at the Polytechnic premises at Altinho, Panaji Goa, during the office hours from 9.30 a.m. to 12.30 pm. & from 2.00 pm. to 4.30 p.m. The stores dispatched by rail transport or by

other means other than the specified above may not be accepted if received after the specified office hours unless agreed to otherwise in writing by Principal, Government Polytechnic Panaji before placing of the order /before dispatch of the stores.

- F) Advance intimation of the dispatch of the stores with information like mode of transport name and address of the transport agency, likely date of arrival of the stores at Polytechnic, Premises and necessary documents if any to release the consignment must be sent by the tenderer to the Principal, Government Polytechnic Panaji.
- G) Where applicable Instruction/Operating manuals, literature shall be sent directly to the Stores Officer, under registered post, however if the same are sent along with the goods, will be received at the cost and risk of the supplier.

7. Warrantee/Guarantee :-

- A) Unless specified otherwise in writing the machine/equipment supplied shall carry a warrantee/guarantee against manufacturing defects for a period of 12 months from the date of final acceptance of such machine or equipment by the Principal, Government Polytechnic Panaji.
- B) During the warrantee/guarantee period the firm responsible for supplying the machine and/or equipment under question shall provide free repairs and servicing periodically subject to a minimum of two services in the said period failing which security Deposit will be forfeited and incase where the S.D. had been returned the firm's name will be removed from the list of approved supplier.
- C) During the warrantee if it becomes essential to send/take the equipment to the works/factory of the manufacturer/supplier for replacing/and or servicing bank guarantee in the prescribed form shall be provided by manufacturer/supplier towards the cost of such equipment / machines. The bank guarantee so drawn shall be for the period for which equipment remains with the manufacturer/supplier.

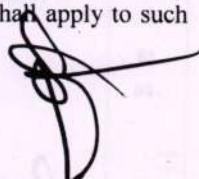
8. Terms of Payment :-

- A) All bills shall be drawn in the name of the Principal, Government Polytechnic Panaji only and shall be submitted in triplicate with original being affixed with revenue stamp of Rupee one.
- B) Unless accepted otherwise in writing before placing of the order all payments towards the supplies will be made against valid bills only and if the equipment is found in good working condition and conforming to our specifications given in the order.
- C) Normally as per Government rules the payment of bills shall be made within a period of 30 days provided the supply reaches, Government Polytechnic Panaji in the last week of the month. However in case of delays no interest shall be paid by the Principal, Government Polytechnic Panaji on whatsoever ground.

9. Arbitration Clause :-

In the event of there arising any dispute or difference of opinion concerning or touching any clause of this agreement any of the terms and conditions contained in any of the documents which are made integral part of this agreement. Such a dispute of difference of opinion shall be referred to the sole arbitration of a person appointed by the Governor of Goa and it shall be lawful for the Governor of Goa to appoint any Officer who has in the discharge of his duties as such Officer either expressed any opinion or issued any direction in the matter and the provision of the arbitration Act. 1940 shall apply to such arbitration.

Acceptance of vendor's Reqd. for:
Low speed 200 rpm - 10
• Planetary movement Rev/Min
• Low Speed 62 rpm
• High Speed 125 rpm - 10



Accepted in writing otherwise by the Principal, Government Polytechnic Panaji before placing of the order, the said levies shall be payable only on production of the prescribed documents as below:

- a. GST certificate prescribed by the Principal, Government Polytechnic Panaji.
- b. Excise duty, Oct. pass - I certificate prescribed by the Principal, Government Polytechnic Panaji.
- c. Custom duty, certificate issued by the concerned custom office.
- d. Freight & Insurance.

ANNEXURE

Sr. No.	Description of Item	Qty.
1.	<p>GPS/GIS Mapping Instrument (Handheld)</p> <ul style="list-style-type: none"> * Processor - 500 MHz (minimum) * 128MB RAM & 128 MB flash (minimum support microSD card up to 16GB) * Support micro SD card upto 16GB * 3.5 inch colour touch screen display * Integrated 3 Megapixel Cameras * Rechargeable Li Ion Battery with 10 hours backup * Integrated Bluetooth & Wireless LAN * Windows Mobile 6.1 or better operating system * USB port for data transfer 	02 nos.
2.	<p>Electronic Direct Shear apparatus</p> <p>Standard IS2720(Part - 13), IS11229:3 channel Digital Indicator - 1 number; Mode of digital display:- By channel display switch. Power 220V+ 10% mains 50 Hz Single phase. AC Supply.; Number of channels-3; Parameter Display; By selector switch; Load cell - 1 no.; Capacity - 2KN Universal type, TCRP with 3m long cable.; Sensing Element; Strain gauge in full bridge configuration.; Displacement Sensor :- 2 number .; Range + 20 mm Displacement sensor with 3m long cable.; Sensing element; LVDT</p>	01 no.
3.	<p>Laboratory Hot Air Oven</p> <p>Size of Internal Chamber (in mm) 600 x 600x900; Capacity -324Ltrs; Heater Wattage - 3.0KW, Shelves-3 Hot Air Oven Electrically Operated and Digitally Controlled, Stainless Steel internal chamber and External Body made of Mild Steel Sheet (Powder Coated Paint) or Stainless Steel Sheet with glass wool insulation between the chambers. Temperature Controlled by Digital Temperature Controller from ambient to 250oC maintaining a sensitivity of 1oC having automatic cut off device fitted for safety purpose. The Oven is fitted with Air Circulating Fan for maintaining the uniformity of heat in the chamber. Air ventilators are also provided on the sides of the unit. Internal chamber is provided with ribs for adjusting the shelves according to requirements. The On/Off Rocker Switch, Digital Indicator cum Controller and Fine Temperature Controller is fitted on the display panel.</p>	01 no.
4.	<p>Concrete Mixer (Half Cement Bag) (For preparing Mix Design of Concrete)</p> <p>It consists of a steel vessel of 55/110 Litres capacity, mounted on a frame. The vessel is rotated at 20-22 RPM with the help of a motor and a pulley arrangement. The vessel of laboratory concrete mixer can be tilted to any angle by a hand wheel and counter weight. This facilitates mixing and discharge. Blades are provided inside the vessel to mix the material thoroughly. The large pulley wheel facilitates manual rotation of the drum during failure. The drum , pulley wheel and motor, etc, are mounted on a steel frame in these laboratory concrete mixer. The concrete mixer is fitted with $\frac{1}{2}$ HP motor, etc, are mounted on a steel frame in these laboratory concrete mixer. The concrete mixer is fitted with $\frac{1}{2}$ HP motor. Suitable for Operation on 220V, Single Phase, 50Hz, AC Supply.</p>	01 no.
5.	<p>Mortar Mixer :</p> <p>Stainless steel mixing bowl with a capacity of approx 5 ltrs</p> <ul style="list-style-type: none"> * The SS paddle is epicyclic type and can have both planetary & revolving motion * Suitable for operation on 230V * Single phase, electrically driven at two speed * Revolution of paddle Rev/ Min * Low speed 285 +/- 10 * Planetary movement Rev/Min * Low Speed 62 +/-5 * High Speed 125 +/-10 	01 no.

